## **WST2 Center Retired Professionals Program**

View the complete Retired Professionals database at this Internet web site:

## http://www.wsdot.wa.gov/TA/T2Center/Retired.htm

Your information can be updated by you at your home computer. When you make any changes, your profile will be sent to Laurel Gray for a quick review, and uploaded to the internet. You can return at any time to make revisions, or even delete your profile.

To add a new resume, or make changes to your existing resume, log on to this web site and follow the directions below:

## http://fmapps.wsdot.wa.gov/retired professional reviewer

- Choose a link: New resume, Update or Delete.
- Enter your Retiree Identifier, or if updating for the first time, enter your last name, all in lower case.
- Make your changes, or add your new information.
- Enter, or change, your "Retiree Identifier" to something confidential that you will remember. You might want to write it down for later use, but the T2 office will have access to this identifier in case you forget.
- Click the register button at the bottom.
- A window will pop up requesting a User ID and password, enter the following:
  - User ID: retired.
  - Password: kindof.
  - Click OK. You will only be asked for this User ID and Password once per day.
- Your resume will be sent to Laurel Gray for review and uploaded to the web.

Please contact Laurel Gray if you need help (360) 705-7355 or <a href="mailto:GrayL@wsdot.wa.gov">GrayL@wsdot.wa.gov</a>.